



Access English Centre
Immigrant Centre Manitoba
Activity Plan - High Beginner Level
Banking Part I
90 minutes



Objective/Goal:

This activity involves a series of practice dialogues for participants to learn how to do banking at the ATM machine. Participants will learn the key words such as **deposit cash** and **checks, withdraw cash**, and **check the account balance**. Through this activity, participants become familiar with the ATM machine and learn how to **follow instructions in proper sequence**.

Materials:

Participants need: a set of flash cards, vocabulary list and Activity sheet, pencils/pens

Facilitator needs:

Online pictures of ATM banking, worksheet, and markers

Procedure: Introduction - how to do banking at the ATM (**Automatic Teller Machine**)

I. Warm-up activity: Before you begin:

Brain storm: (Whole group) Show pictures of banking at the ATM machine and ask participants to share with the group their personal experience using the ATM machines either in their home country or in Canada.

After sharing, define the **new key words** and ask the students to repeat with you several times.

- | | | | | | |
|--------------|-------------|-------------|------------|---------|---------|
| 1. first | 2. second | 3. third | 4. then | 5. next | 6. last |
| 7. enter | 8. PIN | 9. account | 10. saving | | |
| 11. chequing | 12. deposit | 13. select | | | |
| 14. Withdraw | 15. cancel | 16. correct | | | |
| 17. ATM card | 18. cover | 19. insert | | | |

II. Work-out: Have the participants to repeat the key words with you several times and explain the meaning as needed.

Activity 1. Pair work - sorting the cards and putting them in the right order

First – whole class – have participants repeat the key words several times with you.

Second – pair work - ask the participants to work in pairs to play a matching game. Give each group a pile of flashcards with pictures and phrases. Student A picks up a card, says the words or describes the picture, and student B tries to find the match - either the picture or the dialogues (prompts).

Third – ask each group to put all the cards in the right sequence and present to the whole group by using the words “first, second, third, fourth, etc.” Then, **bring back the whole group** together and demonstrate all the action words that people do at the ATM machine.

Activity 2. Pair work. Exercises on giving instruction in pairs.

Have the participants work in pairs to put the scrambled cards in the right sequence. Then have them instruct their partner on the procedure by using the words **first, or second, or third, or then, or next** at the ATM.

Can you name the major banks in Manitoba?



RBC



CIBC



BMO



Scotia Bank



TD Bank



HSBC

Pictures of Banking – What Do I Do at an ATM?

Worksheet #1 Sequence

A: What do I do first at an ATM machine?

B: You **insert your bank card** in the ATM machine.



A: What do I do next?

B: You **cover your hand** and **enter your PIN number**.



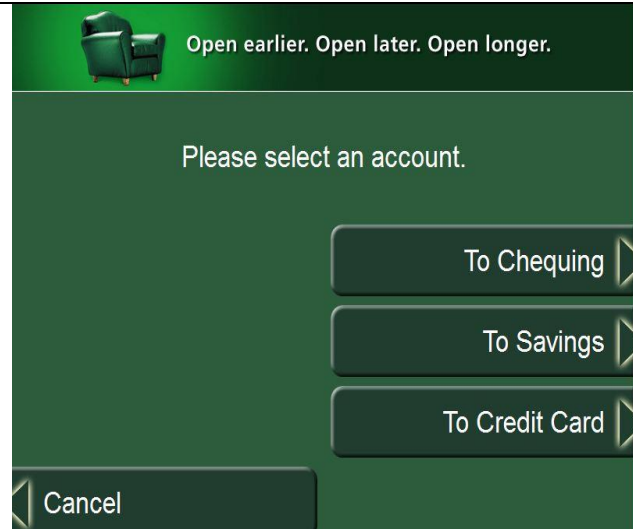
A: What can I do at an ATM machine?

B: You can **deposit and withdraw cash or checks**.



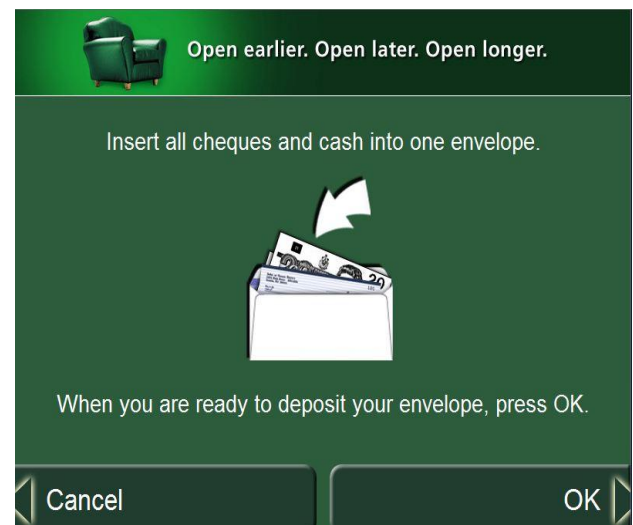
A: How can I deposit cash or checks?

B: You select your account first (chequing, savings or credit card).



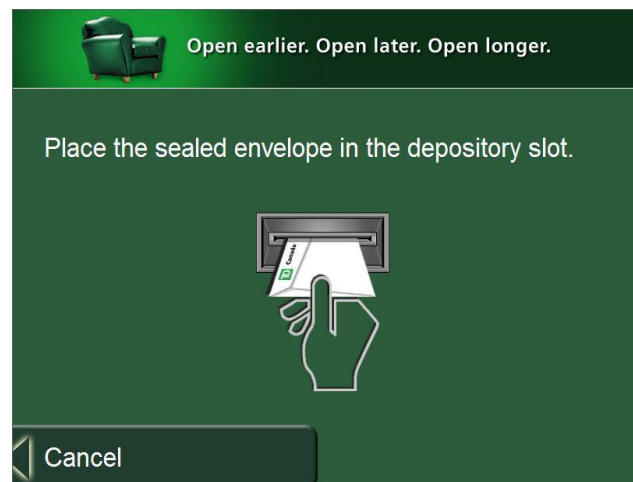
A: What do I do next?

B: You put your cash and/or checks into one envelope.



A: What do I do then?

B: You seal the envelope and put the envelope into the slot.



A: What do I do last?

B: You **check if the transaction is completed.**



Banking can be this comfortable.

Your deposit is complete. Please make a selection

◀ Cash Withdrawal
(from another account)

Cash Withdrawal ▶
(from the same account)

Another Transaction ▶

No More Transactions ▶

A: What do I do **to withdraw money?**

B. You **enter your PIN number and select the amount to withdraw.**

Bank of America

Withdrawal

Select an amount for your withdrawal transaction.

\$20

\$80

\$40

\$100

\$60

\$200

Enter Different Amount >

Cancel

A: What do I do next?

B: You **take the cash from the ATM machine.**



A: What do I do last?

B: You take your card and the receipt from the ATM machine.

