## The Whistling Donkey

94 First Street South Souris, MB ROK 2CO

Manager (NOC:60030)

Number of Positions Available: 1

**Terms of Employment:** Permanent Position, 40 hours per week

Location of Work: Souris, Manitoba

Wage: \$24 per Hour

Language Requirements: English

## Responsibilities:

- Implement operational procedures according to hospitality standards and food beverage services and within the budget
- Plan and direct the services and operations of the establishment
- Plan and price menu items as needed
- Manage the restaurant's account
- Perform the audit, balancing cash and sales
- Respond and solve problems from the customer's complaints
- Cultivate positive relationships within the team, customers and suppliers
- Hire, schedule and manage staff
- Conduct regular employee performance reviews
- Facilitate a consistent orientation process
- Maintain accurate records related to labor sheets
- Assist in developing of the company's goals and action plans
- Manage and control inventory, place product orders, and receive deliveries
- Participate in all relevant meetings as required.

## Qualifications

- Completion of secondary school.
- Completion of post-secondary education related to hospitality or food and beverage service management
- Minimum of five years of professional management experience in the hospitality or restaurant industry.
- Prepared to enter responsible service certification programs if needed
- Available to work the day, afternoon, weekend shifts, and overtime if needed.
- Strong work ethic and positive team attitude.

Email Resume and Cover Letter to: hr.theWDpl@gmail.com