

Writing Great Canadian-Style Resumes



Immigrant Centre

What is a Resume?



- A resume is a **summary of your work experience, education and demonstrated skills**
- It is **used by employers to decide who they will interview** for the positions they want to fill
- A resume must always be **clear, honest, and concise**
- It must represent you and your experiences in a positive way



Canadian-Style Resumes

Canadian resumes include:

- Your contact information (address, phone, email)
- A summary of your skills and qualifications
- Employment, Volunteer and Education History

Canadian resumes **DO NOT include personal information:**

- Photos, Birthdates, Marital status, Religion

Canadian Employers spend 10 seconds reviewing resumes

- Job specific resumes work best
- Make sure your resume is easy to read

Canadian Resumes – General Resumes

General Resumes (Similar to a Curriculum Vitae)

- Show all skills and entire employment, volunteer and education history
- Update it regularly with:
 - Courses and training
 - Duties and assignments
 - Awards and achievements
- Don't give General Resumes to employers
 - Gives too much information for an employer to process
- Use it to create job specific resumes

Jane Smith	
123 1 st Street, Winnipeg, Manitoba R8R 1P0 Phone: (204) 555-1234 Email: Jane.Smith.Winnipeg@gmail.com	
QUALIFICATIONS	
<ul style="list-style-type: none">• Experienced in customer service, administration and restaurant work• Holds Associate Degree of Living Science• Holds Manitoba Food Handler Certificate• Good hands-eye coordination and willing to learn new skills• Team player, reliable and motivated• Physically fit with good stamina (able to lift 30kg)• Proficient computer skills MS Office, database use, Internet, Email and POS systems• Fluent in English (Canadian), Spanish and Japanese	
EMPLOYMENT HISTORY	
Prep Cook	2017-Present
<ul style="list-style-type: none">• Prep in Café and Bakery - Winnipeg, Manitoba• Prepare and portion ingredients in proper quantities according to requirements• Create food items to order, following standard recipes and procedures• Operate blenders, grills, toasters and microwaves• Washes and sanitizes tools, knives, kitchen area, tables and utensils• Monitors clean kitchen while upholding food-safety standards	
Server	2018
<ul style="list-style-type: none">• Full Supt. Restaurant - Winnipeg, Manitoba• Took customer orders and entered information into POS system• Brought food to tables when orders were completed by cooks	
Administrative Assistant	2016-2017
<ul style="list-style-type: none">• Receptionist - Toronto, Kenya• Served as Secretary to Board Member: made appointments, kept schedule, organized and invited participants to meetings, arranged travel and accommodations	
Administrative Assistant	2014-2016
<ul style="list-style-type: none">• Prep in Restaurant - Kiev, Ukraine• Processed shipping and receiving documents• Entered data into computer database and verified the information for accuracy• Handled purchase orders, invoices, bills of lading, customs and freight documents• Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges	
Customer Service Agent	2010-2013
<ul style="list-style-type: none">• Tel Number 1 - Adelaide, Australia• Listed between pharmaceutical suppliers and hospitals• Accepted orders from hospitals and contacted various suppliers to fill orders	
Administrative Assistant	2007-2009
11	
Jane Smith	
Kilue Company - Santiago, Chile	
<ul style="list-style-type: none">• Processed shipping and receiving documents• Entered data into computer database and verified the information for accuracy• Handled purchase orders, invoices, bills of lading, customs and freight documents• Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges	
Server/Kitchen Assistant	2007
<ul style="list-style-type: none">• Café Patron Toronto - Barcelona, Spain• Took customer orders and entered information into POS system• Brought food to tables when orders were completed by cooks• Prepared and plated ingredients in proper quantities according to requirements• Created food items to order following standard recipes and procedures• Operated blenders, grills, toasters and microwaves• Washed and sanitized tools, knives, kitchen area, tables and utensils• Monitored clean kitchen while upholding food-safety standards	
EDUCATION HISTORY	
Food Handler Certificate	2019
Winnipeg Centre Manitoba/Montebello Health - Winnipeg, Manitoba	
Advanced Business English Language Training	2018
University of Winnipeg - Winnipeg, Manitoba	
Associate Degree of Living Science	2007
Capital Junior College - Barcelona, Spain	
References available upon request	
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General Resume Example

Jane Smith

123 1st Street, Winnipeg, Manitoba R8R 1P0
Phone: (204) 555-1234
Email: Jane.Smith.Winnipeg@gmail.com

Jane Smith

QUALIFICATIONS

- Experienced in customer service, administration and restaurant work
- Holds Associate Degree of Living Science
- Holds Manitoba Food Handler Certificate
- Good hand-eye coordination and willing to learn new skills
- Team player, reliable and motivated
- Physically-fit with good stamina (able to lift 30lbs)
- Proficient computer skills: MS Office, database use, Internet, Email and POS systems
- Fluent in English Ukrainian, Spanish and Japanese

EMPLOYMENT HISTORY

Prep Cook 2019-Present

- Stella's Café and Bakery – Winnipeg, Manitoba
- Prepares and stores ingredients in proper quantities according to requirements
 - Cooks food items to order, following standard recipes and procedures
 - Operates stoves, grills, fryers, ovens and microwaves
 - Washes and sanitizes tools, knives, kitchen area, tables and utensils
 - Maintains clean kitchen while upholding food-safety standards

Server 2018

- Yuki Sushi Restaurant – Winnipeg, Manitoba
- Took customers' orders and entered information into POS system
 - Brought food to tables when orders were completed by cooks

Administrative Assistant 2016-2017

- Wawanesa – Nairobi, Kenya
- Served as Secretary to Board Member: made appointments, kept schedule, arranged and invited participants to meetings, arranged travel and accommodations

Administrative Assistant 2014-2016

- Fed Ex Headquarters – Kiev, Ukraine
- Processed shipping and receiving documents
 - Entered data into computer database and verified the information for accuracy
 - Handled purchase orders, invoices, bills of lading, customs and freight documents
 - Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges

Customer Service Agent 2010-2013

- Bell Number 1 – Adelaide, Australia
- Liaised between pharmaceutical suppliers and hospitals
 - Accepted orders from hospitals and contacted various suppliers to fill orders

Administrative Assistant 2007-2009

K-Line Company – Santiago, Chile

- Processed shipping and receiving documents
- Entered data into computer database and verified the information for accuracy
- Handled purchase orders, invoices, bills of lading, customs and freight documents
- Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges

Server/Kitchen Assistant 2007

Cafe Italian Tomato – Barcelona, Spain

- Took customers' orders and entered information into POS system
- Brought food to tables when orders were completed by cooks
- Prepared and stored ingredients in proper quantities according to requirements
- Cooked food items to order, following standard recipes and procedures
- Operated stoves, grills, fryers, ovens and microwaves
- Washed and sanitized tools, knives, kitchen area, tables and utensils
- Maintained clean kitchen while upholding food-safety standards

EDUCATION HISTORY

Food Handler Certificate 2019

Immigrant Centre Manitoba/Manitoba Health – Winnipeg, Manitoba

Advanced Business English Language Training 2018

University of Winnipeg – Winnipeg, Manitoba

Associate Degree of Living Science 2007

Capital Junior College – Barcelona, Spain

References available upon request

Canadian Resumes – Job Specific Resumes

Job Specific Resumes (Most Effective)

- Focus on skills and experience for that particular job
- Minimize details that don't pertain to the job
- Easier for employers to see you are qualified
- Create different job specific resumes according to the different types of jobs you want

Jane Smith	
123 1 st Street, Winnipeg, Manitoba R8R 1P0 Phone: (204) 555-1234 Email: Jane.Smith.Winnipeg@gmail.com	
Objective: Line Cook	
QUALIFICATIONS	
<ul style="list-style-type: none"> • Three years of experience in restaurant work. • Holds Manitoba Food Handler Certificate • Good hand-eye coordination and willing to learn new skills • Team player, reliable and motivated • Physically fit with good stamina (able to lift 30lbs) • Proficient computer skills: POS systems MS Office, Internet and Email • Fluent in English, Ukrainian, Spanish and Japanese 	
RELEVANT EMPLOYMENT HISTORY	
Prep Cook	2019-Present
Stella's Cafe and Bakery – Winnipeg, Manitoba	
<ul style="list-style-type: none"> • Prepares and stores ingredients in proper quantities according to requirements • Cooks food items to order, following standard recipes and procedures • Operates stoves, grills, fryers, ovens and microwaves • Washes and sanitizes tools, knives, kitchen area, tables and utensils • Maintains clean kitchen while upholding food-safety standards 	
Server	2018
Yuki Sushi Restaurant – Winnipeg, Manitoba	
<ul style="list-style-type: none"> • Took customer orders and entered information into POS system • Brought food to tables when orders were completed by cooks 	
Server/Kitchen Assistant	2007
Cafe Italian Tomato – Barcelona, Spain	
<ul style="list-style-type: none"> • Took customer orders and entered information into POS system • Brought food to tables when orders were completed by cooks • Prepared and stored ingredients in proper quantities according to requirements • Cooked food items to order, following standard recipes and procedures • Operated stoves, grills, fryers, ovens and microwaves • Washed and sanitized tools, knives, kitchen area, tables and utensils • Maintained clean kitchen while upholding food-safety standards 	
RELEVANT EDUCATION HISTORY	
Food Handler Certificate	2019
Immigrant Centre Manitoba/Maribou Health – Winnipeg, Manitoba	
Advanced Business English Language Training	2018
University of Winnipeg – Winnipeg, Manitoba	
1/2	

Jane Smith	
123 1 st Street, Winnipeg, Manitoba R8R 1P0 Phone: (204) 555-1234 Email: Jane.Smith.Winnipeg@gmail.com	
Objective: Administrative Assistant	
ADDITIONAL EMPLOYMENT HISTORY	
Administrative Assistant	2016-2017
Wawarasta – Nairobi, Kenya	
Administrative Assistant	2014-2016
Fed Ex Headquarters – Kiev, Ukraine	
Customer Service Agent	2010-2013
Bell Number 1 – Adelaide, Australia	
Administrative Assistant	2007-2009
i-Line Company – Santiago, Chile	
ADDITIONAL EDUCATION HISTORY	
Degree of Living Science	2007
Capital Junior College – Barcelona, Spain	
References available upon request	

Jane Smith	
123 1 st Street, Winnipeg, Manitoba R8R 1P0 Phone: (204) 555-1234 Email: Jane.Smith.Winnipeg@gmail.com	
Objective: Administrative Assistant	
QUALIFICATIONS	
<ul style="list-style-type: none"> • Seven years of experience as an Administrative Assistant • Excellent customer service skills • Team player, reliable and motivated • Proficient computer skills: MS Office, database use, Internet and Email • Fluent in English, Ukrainian, Spanish and Japanese 	
RELEVANT EMPLOYMENT HISTORY	
Administrative Assistant	2016-2017
Wawarasta – Nairobi, Kenya	
<ul style="list-style-type: none"> • Served as Secretary to Board Member: made appointments, kept schedule, arranged and invited participants to meetings, arranged travel and accommodations 	
Administrative Assistant	2014-2016
Fed Ex Headquarters – Kiev, Ukraine	
<ul style="list-style-type: none"> • Processed shipping and receiving documents • Entered data into computer database and verified the information for accuracy • Handled purchase orders, invoices, bills of lading, customs and freight documents • Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges 	
Customer Service Agent	2010-2013
Bell Number 1 – Adelaide, Australia	
<ul style="list-style-type: none"> • Liaised between pharmaceutical suppliers and hospitals • Accepted orders from hospitals and contacted various suppliers to fill orders 	
Administrative Assistant	2007-2009
i-Line Company – Santiago, Chile	
<ul style="list-style-type: none"> • Processed shipping and receiving documents • Entered data into computer database and verified the information for accuracy • Handled purchase orders, invoices, bills of lading, customs and freight documents • Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges 	
RELEVANT EDUCATION HISTORY	
Advanced Business English Language Training	2018
University of Winnipeg – Winnipeg, Manitoba	
Degree of Living Science	2007
Capital Junior College – Barcelona, Spain	
1/2	

Job Specific Resume Example #1

Jane Smith

123 1st Street, Winnipeg, Manitoba R8R 1P0
Phone: (204) 555-1234
Email: Jane.Smith.Winnipeg@gmail.com

Objective: Line Cook

QUALIFICATIONS

- Three years of experience in restaurant work
- Holds Manitoba Food Handler Certificate
- Good hand-eye coordination and willing to learn new skills
- Team player, reliable and motivated
- Physically-fit with good stamina (able to lift 30lbs)
- Proficient computer skills: POS systems MS Office, Internet and Email
- Fluent in English Ukrainian, Spanish and Japanese

RELEVANT EMPLOYMENT HISTORY

Prep Cook 2019-Present

Stella's Café and Bakery – Winnipeg, Manitoba

- Prepares and stores ingredients in proper quantities according to requirements
- Cooks food items to order, following standard recipes and procedures
- Operates stoves, grills, fryers, ovens and microwaves
- Washes and sanitizes tools, knives, kitchen area, tables and utensils
- Maintains clean kitchen while upholding food-safety standards

Server 2018

Yuki Sushi Restaurant – Winnipeg, Manitoba

- Took customers' orders and entered information into POS system
- Brought food to tables when orders were completed by cooks

Server/Kitchen Assistant 2007

Cafe Italian Tomato – Barcelona, Spain

- Took customers' orders and entered information into POS system
- Brought food to tables when orders were completed by cooks
- Prepared and stored ingredients in proper quantities according to requirements
- Cooked food items to order, following standard recipes and procedures
- Operated stoves, grills, fryers, ovens and microwaves
- Washed and sanitized tools, knives, kitchen area, tables and utensils
- Maintained clean kitchen while upholding food-safety standards

RELEVANT EDUCATION HISTORY

Food Handler Certificate 2019

Immigrant Centre Manitoba/Manitoba Health – Winnipeg, Manitoba

Advanced Business English Language Training 2018

University of Winnipeg – Winnipeg, Manitoba

1/2

Jane Smith

ADDITIONAL EMPLOYMENT HISTORY

Administrative Assistant 2016-2017

Wawanesa – Nairobi, Kenya

Administrative Assistant 2014-2016

Fed Ex Headquarters – Kiev, Ukraine

Customer Service Agent 2010-2013

Bell Number 1 – Adelaide, Australia

Administrative Assistant 2007-2009

K-Line Company – Santiago, Chile

ADDITIONAL EDUCATION HISTORY

Degree of Living Science 2007

Capital Junior College – Barcelona, Spain

References available upon request

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Job Specific Resume Example #2

Jane Smith

123 1st Street, Winnipeg, Manitoba R8R 1P0
Phone: (204) 555-1234
Email: Jane.Smith.Winnipeg@gmail.com

Objective: Administrative Assistant

QUALIFICATIONS

- Seven years of experience as an Administrative Assistant
- Excellent customer service skills
- Team player, reliable and motivated
- Proficient computer skills: MS Office, database use, Internet and Email
- Fluent in English Ukrainian, Spanish and Japanese

RELEVANT EMPLOYMENT HISTORY

Administrative Assistant 2016-2017
Wawanesa – Nairobi, Kenya

- Served as Secretary to Board Member: made appointments, kept schedule, arranged and invited participants to meetings, arranged travel and accommodations

Administrative Assistant 2014-2016
Fed Ex Headquarters – Kiev, Ukraine

- Processed shipping and receiving documents
- Entered data into computer database and verified the information for accuracy
- Handled purchase orders, invoices, bills of lading, customs and freight documents
- Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges

Customer Service Agent 2010-2013
Bell Number 1 – Adelaide, Australia

- Liaised between pharmaceutical suppliers and hospitals
- Accepted orders from hospitals and contacted various suppliers to fill orders

Administrative Assistant 2007-2009
K-Line Company – Santiago, Chile

- Processed shipping and receiving documents
- Entered data into computer database and verified the information for accuracy
- Handled purchase orders, invoices, bills of lading, customs and freight documents
- Calculated various charges and costs such as cost of goods, freight, storage, customs duties and miscellaneous charges

RELEVANT EDUCATION HISTORY

Advanced Business English Language Training 2018
University of Winnipeg – Winnipeg, Manitoba

Degree of Living Science 2007
Capital Junior College – Barcelona, Spain

Jane Smith

ADDITIONAL EMPLOYMENT HISTORY

Prep Cook 2019-Present
Stella's Café and Bakery – Winnipeg, Manitoba

Server 2018
Yuki Sushi Restaurant – Winnipeg, Manitoba

Server/Kitchen Assistant 2007
Cafe Italian Tomato – Barcelona, Spain

References available upon request

Job-Specific Resume Formats

- There are 2 main resume formats:
 - **Chronological Resume:** shows all your experience in reverse-chronological order
 - **Functional Resume:** emphasizes only your experience and skills related to the job

Chronological Resumes

- Lists your experience in **reverse-chronological order** (your most recent experience first, and your oldest experience last)
- Good for **people who have a lot of relevant work experience**, with increasing levels of responsibility in the same job/field they are applying for

Chronological Resumes

WHO SHOULD USE IT:

- People who have a lot of experience in the job they are applying for
- People who have increased their levels of responsibility

WHO SHOULD NOT USE IT:

- People with **little or no work experience**
- People who want work that is very different from their previous experience

Chronological Resume

- For a chronological resume show your experience in reverse-chronological order:
 - Qualifications
 - Work History
 - Volunteer History
 - Education History
- Your experience will decide how long your resume is
- Try to keep your resume to 2 pages or less



Functional Resumes

- Emphasizes skills/experience related to the job on the first page of the resume
- Give **less details/information** about experience and education that does not relate to the job
- Includes other jobs/volunteer work but only includes duties/accomplishments if related



The Functional Resume

WHO SHOULD USE IT:

- People who **do not have a lot of experience** in the job
 - Some employment or volunteer experience in that field
 - Previous experience that related to this job
- People who **changed careers/employment fields**
 - Experience in many different types of job
 - **Returning to your previous career** (currently working in entry-level job that is unrelated)

WHO SHOULD NOT USE IT:

- If a Chronological Resume is better for your situation



Functional Resume

- For a functional resume **show all your relevant skills and experience on the first page** of your resume
- Page 1:
 - Qualifications
 - Relevant Employment & Volunteer History
 - Relevant Education
- Page 2:
 - Other Employment/Volunteer History for jobs that are *not relevant* for the position
 - You may choose to not include education that does not relate to the position but fills in gaps of time

Objective

- Write your goal – the job you want - **be specific**
- **A generic resume for any job” will *not* prove effective**
- **Examples:**
 - Seeking Entry-level Position in Hospitality
 - Seeking Electric Engineering Technician position
 - Position Title/Posting # (if applicable)

Jane Smith

123 1st Street, Winnipeg, Manitoba R8R 1P0

Phone: (204) 555-1234

Email: Jane.Smith.Winnipeg@gmail.com

Objective: Administrative Assistant

Qualifications

The Most Important Part of Your Resume

- In 5-8 seconds, the employer will decide if they will interview you or not based on qualifications listed
- Write your top skills/experience/education that match the position you are applying for

QUALIFICATIONS

- Experienced in various aspects of construction work and manual labour
- Trained in Construction Site Workplace Safety (PCL Construction)
- Owns steel-toed boots and work gloves
- Holds Class 5 Driver's License and vehicle
- Trained in Emergency First Aid and CPR/AED
- Physically fit, excellent hand dexterity and able to use hand and power tools
- Detail oriented and committed to producing quality workmanship
- Physically fit with good stamina (able to lift 50 lbs)
- Good computer skills: MS Office, Internet, and Email
- Intermediate English skills; fluent in Spanish

Qualifications

- Write key points in bullet format - NOT sentences
- List 5-8 items (too many and it won't be easy to read)
- Start your experience and education/certificates
- Add technical skills like languages and computer skills and soft skills

Objective: Line Cook

QUALIFICATIONS

- Three years of experience in restaurant work
- Holds Manitoba Food Handler Certificate
- Good hand-eye coordination and willing to learn new skills
- Team player, reliable and motivated
- Physically-fit with good stamina (able to lift 30lbs)
- Proficient computer skills: POS systems MS Office, Internet and Email
- Fluent in English Ukrainian, Spanish and Japanese

Employment History

- Show **your work history, duties and responsibilities** in your current and previous employment
- Write in **point-form starting with verbs** in **present or past-tense**:
 - “Maintains clean and sanitary work-space”
 - “Greeted customers and informed them about promotions”
 - “Performed accounting duties for payroll and closeouts”
 - “Supervised over 50 employees”

RELEVANT EMPLOYMENT HISTORY

Prep Cook

2019-Present

Stella's Café and Bakery – Winnipeg, Manitoba

- Prepares and stores ingredients in proper quantities according to requirements
- Cooks food items to order, following standard recipes and procedures
- Operates stoves, grills, fryers, ovens and microwaves
- Washes and sanitizes tools, knives, kitchen area, tables and utensils
- Maintains clean kitchen while upholding food-safety standards

Employment History

- **Quantify** your experiences and accomplishments:
 - Seven years experience
 - Increased sales by 15%
 - Cared for four children
- Use the **terms and vocabulary for the job:**
 - Accountant: Payroll, Accrued Expense, Gross Margin
 - Carpenter: Butt joint, lathe, miter, router, stain
 - Restaurant: Expedite, Danger Zone, Sanitize

EMPLOYMENT HISTORY

Window Cleaner

Skyview /Insight Window Cleaning– Winnipeg

2012-2015, 2020-Present

Bresara – Winnipeg

2016-2019

- Performs high-rise (up-to 24 stories) and low-rise window cleaning
- Uses special window washing equipment including waterfed poles
- Washes windows of restaurants, stores, office buildings, condominiums and houses
- Sets up ladder, harnesses, ropes and other high-rise equipment and uses PPE
- Follows SAFE Work procedures and keeps work area clean
- Performs construction clean up duties

Volunteer Experience

- Volunteer experience is worth mentioning especially if *related* to your career goals
- List your volunteer as you would employment history

VOLUNTEER HISTORY

Security Guard

Various Projects – Nicaragua

2010-2011

Construction Worker

Various Private and Community Projects – Nicaragua

2007, 2009-2011

Accomplishments/Awards:

- Write accomplishments/awards that are relevant for the position you are applying for:
 - Named employee of the month
 - Set sales records and increased efficiency

Scholarships & Awards

Ernst and Ingrid Bock Graduate Award

University of Manitoba – Winnipeg, Manitoba

2022

International Graduate Student Bursary

University of Manitoba – Winnipeg, Manitoba

2020

International Graduate Student Scholarship

University of Manitoba – Winnipeg, Manitoba

2020

Education And Training

- List **all training *relevant*** to the job objective, even if training was incomplete
 - *If applying for a **Health Care Aide position** show your Bachelor of Science in Nursing and First Aid Certification as both are relevant*
- If you are a member of a professional association related to the job objective; mention it on your resume

RELEVANT EDUCATION HISTORY

Food Handler Certificate	2019
Immigrant Centre Manitoba/Manitoba Health – Winnipeg, Manitoba	
Advanced Business English Language Training	2018
University of Winnipeg – Winnipeg, Manitoba	

Education And Training

- If your education is **not related** to your employment goal add it under the Additional Employment Section
- **Write degrees not related to career goals in simple terms:**
 - *If applying for **Cashier** job you can simplify your Master's Degree in Psychology, to show it simply as "Degree in Psychology"*

ADDITIONAL EDUCATION HISTORY

Degree of Living Science
Capital Junior College – Barcelona, Spain

2007

Resume Essentials

- Leave white space to create an easy-to-read resume
- Show your experience and training that match the requirements for the jobs you seek
- The **worst mistake** you can have in your resumes are **spelling and grammatical errors**
- Have someone proofread your resume, do not rely on autocorrect

Final Tips On Resume Writing

- Use point form, **not paragraphs**
- Use action words (verbs)
- **Avoid “I”** or “**My** duties included...” or “**I** was responsible for...”
- **Write** out abbreviations:
 - RRC (Red River College Polytechnic)
 - RBC (Royal Bank of Canada)
- **Edit, edit** and then go back and **edit!!!**



Final Thoughts

- Write a different resume for each job you want
- Show the *skills* and *experience* you have that *match* the job you want
- Write a draft resume and share it with your Employment Facilitator for feedback and edits
- Ask your Employment Facilitator for a **resume template** if needed

How to Register

- Clients of Immigrant Centre Manitoba can request an appointment with Employment Services at:
 - <https://www.icmanitoba.com/services/employment/referral-form/>
- If not yet client of Immigrant Centre Manitoba please register **in-person at 100 Adelaide Street** or **online** at:
 - <https://www.icmanitoba.com/services/settlement/online-registration/>

For More Information

Visit our website:
icmanitoba.com



Immigrant Centre

